Maine Blues Festival

 P.O. Box 875

Lisbon, Me 04250

Hello,

 My name is Shawna Martin and I am the Vendor Coordinator for the Maine Blues Festival in Lisbon Falls, Maine. 2022 is our 17th Anniversary and we are looking to fill our Green with the best Maine Made crafts in honor of our seventeen years of our festival and our charitable contributions. As we emerge from this global pandemic, we are only holding our festival one day this year. Our festival will run on Saturday, June 18, 2022. This year, we will offer one level for our vendors and one level for our food trucks. Our vendor level is a $50 level that will give you a 10 x 10 space and offer you an opportunity to share your unique craft with our consumers. Our food truck level is $65 and will guarantee you a space to sell your scrumptious foods. These levels are refundable at the end of the day.

 Included in this letter is a copy of our Mission Statement as well as a copy of our Vendor Application and Guidelines.

 Please feel free to contact me at vendors@mainebluesfestival.com or by phone at 814-706-7741 if you have any questions, and I will be happy to help you.

 I look forward to hearing from you and to hopefully working with you.

Thank you for your time,

Sincerely,

Shawna M. Martin

Vendor Coordinator

Maine Blues Festival

Maine Blues Festival Mission Statement

 The purpose of the Maine Blues Festival is to promote blues music as a uniquely American idiom and art form, to facilitate prominent, high-visibility performance opportunities for as many Maine-based blues artists as possible before as large an aggregate audience as possible, and to support education programs in Maine public schools and colleges. The Maine Blues Festival operates from the belief that "local business is good business", that "local art is good art," and that the Maine Blues Festival stands as a concrete example of "the creative economy in Maine."

 The Maine Blues Festival gives back to our Maine musicians and the Maine Community by utilizing what has become known as "the Power of blues." Over the years, the Maine Blues Festival has contributed thousands of dollars to local music education programs, Maine college scholarships, and community and charitable organizations including:

 Naples Scholarship Foundation

Lake Region High School Band

Town of Naples Fireworks Fund

Maine POM Project

SMCC Foundation

Lisbon School Department

Blues In Schools programs

Maine Blues Society

WMPG Community Radio

Special Olympics, Maine

 This year we expect:

 Several Thousand Attendees

25 Maine Blues acts

5 performance venues all day Saturday

Maine Blues Festival advertising utilizes print, radio, TV, cable, internet streaming, as well as brochures and program guides

Maine Blues Festival advertising range of coverage is New Hampshire, Boston and Southern and Central Maine.

**Maine Blues Festival Vendor Application and Guidelines**

1. **Charges:**

 **$50.00 for vendor space only, $65.00 for food truck space. No electricity available. These fees are REFUNDABLE at the end of the night.** Vendor must supply what is needed to display merchandise and protect their product including tents, tables, and chairs as well as a quiet generator if needs be for electricity. **Upon acceptance of your paid, completed application, the Vendor Coordinator will assign you a space and send a confirmation email to you with your space number.**

2. **Spaces:**

 All rented spaces will be leased in 10’ x 10’ sections outdoors only.

3. **Hours of Operation:**

 **All Vendors shall be in space by 12:00 p.m. Saturday, June 18, 2022. Set-up may begin at 9:00 am that day and must be done by 12:00 p.m. with all vehicles off the Green.** **Breakdown will not begin before 9:00 pm. or before the last band finishes its performance to avoid disruption of performances. NO EXCEPTIONS.** No refunds will be given if hours are shortened by any circumstances beyond the Maine Blues Festivals control.  **NO CALL, NO SHOW, NO REFUND.** The vendor coordinator, Shawna, can be reached at any time via phone: 814-706-7741 or via the vendor email. **IF YOU HAVE AN EMERGENCY, PLEASE CONTACT THE VENDOR COORDINATOR AS SOON AS POSSIBLE.**

4. **Set-up & Parking:**

**Set-up is between 9:00 and 12:00 p.m.** All spaces are assigned based on number of 10 x 10 spaces requested on the application. The Vendor Coordinator is available on the Village Green starting at 8:00 a.m. Upon arriving at the vendor space, please check in with the Vendor Coordinator and she will show you to your assigned space.

 5. **Safety, Cleanliness, and Waste:**

All vendors are responsible for maintaining their space in a manner that is both safe and pleasing to their workers and customers. All trash must be boxed or bagged and placed in the containers provided. No liquid waste may be discharged on the grounds or thrown in the river. **Vendors are responsible for removing their own property and cleaning their own space at the close of business.**

 6. **Security:**

 The Maine Blues Festival will have Law Enforcement and other identified security personnel on patrol at all times during the festival. **The Festival does not assume any responsibility or liability for loss or damage to Vendor’s property. Your signature on this contract signifies your understanding of this.**

 7. **Items for Sale:**

 Vendors may not sell clothing or any items containing the Maine Blues Festival Logo. Maine Blues Festival, LLC, has exclusive rights to these items. No Sex or Drug oriented items, sprays or noisy items can be sold. The Vendor Coordinator retains the right to order immediate removal of any items deemed unsuitable. Food and Merchandise Vendors are limited to selling only those items they have listed in the contract. The Maine Blues Festival retains the right to reject or limit those items or the number of Vendors selling any particular item. No Politics or Political Advocacy.

 8. **Signs, Attire, and Promotions:**

Booths may only display names of the organization renting the booth and a list of items to be sold with prices. Workers may wear t-shirts and/or hats bearing no more than the name of the organization. At no time will attire, buttons, badges, or literature be worn, displayed, sold, or given away that promotes the doctrine, beliefs, or dogma of the Vendor or any person or organization. Space for that may be purchased at the regular rate at the discretion of the Maine Blues Festival committee.

 9. **Deadlines:**

 **Applications are due no later than JUNE 1 (or next business day each year) and must be sent with payment in full which is refundable.** If approved, a confirmation email will be sent to the email address provided. If not approved, the deposit will be refunded. **Upon acceptance of your payment, this application will become a binding contract.**

 **Maine Blues Festival Vendor Application**

 **Name of Organization\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_**

**Person in Charge \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business or Craft Description \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please submit 2 sample photos.**

**Are you a repeat exhibitor? Y or N If Yes, Which Year? \_\_\_\_**

**Do you have necessary State permits or licenses (if required)? Y or N**

**Space you require \_\_\_\_\_\_ (10’x10’) @ $50.00 = \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ @$65.00 = \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Waiver of Liability: The Lessee agrees to indemnify, save and hold harmless the Maine Blues Festival and the Town of Lisbon Maine of and from all claims, demands, causes of action, liability, and expense including reasonable attorney’s fees in connection with loss of life, personal injury or damage to property arising during the term of this lease or leased premises, to the extent that the same is caused by any act or omission of Lessee. I agree to accept the terms of this contract.**

 **Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Vendors: Please sign and return the required payment in full to:**

**Maine Blues Festival, Vendors, PO Box 875, Lisbon, Maine 04250. For more information please email Shawna Martin, Vendor Coordinator at:** **vendors@mainebluesfestival.com** **or 814-706-7741.**